

**KERTAS CADANGAN UNTUK PERTIMBANGAN
LEMBAGA PENGURUSAN MPC (BOM)**

TAJUK Keterangan: Tajuk Projek/ Cadangan	Update BOM for Q2/2022 of Electrical & Electronics Productivity Nexus (EEPN) Nexus Governing Committee: Focus Groups Workshops and Round Table Discussion (April – July 2022)
TARIKH/ GARIS MASA Keterangan: jadual mula dan akhir pelaksanaan projek/ cadangan	April – July 2022 (Please Refer Appendixes)
TUJUAN & LATAR BELAKANG Keterangan: tujuan dan penerangan ringkas mengenai projek	Organizing EEPN Nexus Governing Committee: Focus Groups Workshops and Round Table Discussion. Important to have a strong support from various parties to help ensure the continuity of implementation of EEPN initiatives as per the objectives outlined below: • To outline and discuss the strategic direction and support the EEPN activities; • To assist in the administration of EEPN and implement productivity initiatives; • To deliberate the implementation and monitor the progress of initiatives undertaken by EEPN; • To obtain guidance and input from professionals to increase productivity of the professional services sub -sector along the value chain; • To build relationships and opportunities for cooperation among industries, ministries and government agencies. Electrical & Electronics Productivity Nexus (EEPN) Coordinator • To assist the EEPN in consulting and monitoring projects approved by the Nexus Governing Committee • To support the Chairman in oversee the overall implementation of all initiatives under the respective Productivity Nexus; and • To support the Chairman in governing the nexus and implementing the productivity initiatives and activities
KAEDAH PELAKSANAAN Keterangan: kaedah yang perlu dilakukan bagi melaksanakan projek	Activities will be conducted both physically and virtually through online workshops and round table discussions; 1. Interview/Meetings with stakeholders 2. Round table discussions 3. Preparatory meetings for Webinars/Forums/Conference
STAKEHOLDERS/ PIHAK BERKEPENTINGAN Keterangan: pihak atau kumpulan yang menerima kesan positif	E&E industry players; related Ministries and agencies

mahupun negatif daripada projek yang dijalankan										
JANGKAAN HASIL/ OUTCOME Keterangan: apa yang MPC perlu capai/ faedah-faedah jangka pendek dan jangka panjang hasil dari intervensi projek/ cadangan	1. Work plans from each Strategic Initiatives 2. Strategic Planning 3. Prepared slides for Chairman 4. Meeting minutes/notes of discussion									
JANGKAAN OUTPUT Keterangan: output ketara dan tidak ketara yang dihasilkan daripada aktiviti projek/ cadangan.	-									
KUMPULAN SASAR Keterangan: individu/ kumpulan yang menerima faedah daripada projek/ cadangan	Nexus Champions/ Secretariats/ industry Companies/ related Ministries and agencies									
SUMBER BAJET/ KOS Keterangan: sumber bajet / jumlah kos yang terlibat.	<table><tr><td>SPC 2.0</td><td>:</td><td>86,250.00</td></tr><tr><td>Operational budget (OE)</td><td></td><td>14,880.00</td></tr><tr><td>Total</td><td>:</td><td>101,130.00</td></tr></table> Note: Details, please refer to Appendix 1	SPC 2.0	:	86,250.00	Operational budget (OE)		14,880.00	Total	:	101,130.00
SPC 2.0	:	86,250.00								
Operational budget (OE)		14,880.00								
Total	:	101,130.00								
HASIL (RM) – SEKIRANYA ADA Keterangan: pendapatan yang diterima daripada projek	-									
SYOR Keterangan: permohonan yang diperlukan daripada Lembaga Pengurusan MPC	The approval of BOM is sought to approve the extension of time and allocation for the amount of RM101,130.00 from the SPC 2.0 budget to conduct the activities.									
UNIT/ BAHAGIAN	Electrical & Electronics Productivity Nexus (EEPN)									

Commented [DMS1]: Rearrange numbering to start at 1

**Sila lampirkan maklumat-maklumat lain yang berkaitan sekiranya perlu.
 (Contoh: Agenda program, pelan risiko, gambar rajah, lakaran pelan, senarai nama, dll.)

DISOKONG OLEH:

NAMA PEGAWAI PENJAGA BAJET

Jawatan:

Nama Bajet:

Tarikh:

****Hanya untuk 3 permohonan yang menggunakan Bajet Pembangunan dari Unit/Bahagian lain.
Kolum ini boleh diabaikan sekiranya tidak berkaitan.**

DISEDIAKAN OLEH:



Nurul Nadia Zainal Adnan
Project Manager
Tarikh: 13/4/2022

DISEMAK OLEH:



Lee Wan Wei
Program Manager
Date: 13/4/2022

DISAHKAN OLEH:



Dr. Mohamad Norjayadi Tamam
Director
Date: 13/4/2022

APPENDIX 1

BUDGET / ESTIMATED COST

EEPN Nexus Coordinator Fees & Organizing EEPN Nexus Governing Committee via Focus Groups Workshops and Round Table Discussions

Followings are the estimated costs involved for EEPN Nexus Coordinator, organising the EEPN Nexus Governing Committee via Working Groups Workshops and Round Table Discussions, April – July 2022.

No.	Item	Cost / Unit	Pax	Quantity	Total (RM)
A. DEVELOPMENT BUDGET					
1) Nexus Coordinator					
	EEPN Nexus Coordinator includes accommodation and return flight or by car (km and toll)	7,000.00	1	4 months	28,000.00
2) NGC Meeting/Strategic Planning Session					
1	Meeting package	250.00	35	1 meeting	8,750.00
2	Travelling Expenses of EEPN Chairman	1,500.00	1	2 trips	3,000.00
3) Round Table Discussion/ Focus Groups Workshops/ Webinar (Hybrid)					
1	Networking F&B	55.00	30	- pax	1,650.00
2	Facilitator	250.00	1	58 hours	14,500.00
3	Moderator	250.00	3	3 hours	2,250.00
4	Industry Experts	400.00	4	4 sessions	1,600.00
5	Report Writer (RM200/page)	200.00	1	20 pages	4,000.00
6	Proofreader/ editor	150.00	1	20 pages	3,000.00
7	Travelling Expenses of EEPN Chairman	3000.00	1	4 Months	12,000.00
8	Press release	1,000.00	4	- publication	4,000.00
9	Posters	350.00	10	- publication	3,500.00
Total A					86,250.00
B. OPERATIONAL BUDGET					

1	Travelling expenses of EEPN Secretariat	800.00	2	6	trips	9,600.00
2	Accommodation	220.00	2	12	nights	5,280.00
Total B						14,880.00
Grand Total (A + B)						101,130.00