

Director,  
Malaysia Productivity Corporation (MPC),  
Peti Surat 64, Jalan Sultan,  
46904 Petaling Jaya,  
Selangor Darul Ehsan.

1 December 2022

Assalamualaikum,

**RESIGNATION LETTER: MOHD ASHRAF MUSTAQIM (860730-33-5065), ASISSTANT OFFICE SECRETARY, N19 (CONTRACT)**

Please accept this letter as a formal notice of my resignation from my position as Asistant Office Secretary, N19 (Contract) at Malaysia Productivity Corporation (MPC). My last day of employment will be on 31st December 2022.

Thank you very much for giving me the opportunity to work in this position for the past several months. I have enjoyed working here and appreciate all the opportunities you have given me. However, i've got to tender my resignation due to personal matters.

Please let me know if I can be of any assistance during this transition. Thank you.

Your sincerely,



Mohd Ashraf Mustaqim Bin Badrul Munir