



Reference No.: 25-IN-04-GE-WSM

6 October 2025

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Assistant Manager  
Corporate Secretariat and International Relations  
Malaysia Productivity Corporation  
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### Letter of Acceptance

I am pleased to notify you that you are accepted to participate in the following APO project. Please refer to the project circular for further details.

**Project code:** 25-IN-04-GE-WSM  
**Title:** 66th Workshop Meeting of Heads of NPOs  
**Project Timing:** 28 October 2025 - 30 October 2025  
**Modality:** Face-to-face  
**Venue(s), Hosting Country:** Seoul, Republic of Korea  
**Implementing Organization(s):** Korea Productivity Center

#### Conditions

<b>Round-trip Economy-class International Travel Fare:</b>	To be met by the APO
<b>Hotel Accommodation:</b>	To be met by the APO
<b>Per Diem Allowance:</b>	To be met by the APO
<b>Arrival Date:</b>	One day prior to project commencement
<b>Departure Date:</b>	One day after project completion
<b>Visa Fee:</b>	To be met by the APO
<b>Insurance Coverage:</b>	To be met by the APO
<b>Travel Cancellation:</b>	To be met by delegate

#### Notes

Dr. Indra Pradana Singawinata  
Secretary-General

**Asian Productivity Organization**

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