



Reference No.: 25-CP-21-GE-TRC-A

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### Letter of Acceptance

I am pleased to notify you that you are accepted to participate in the following APO project. Please refer to the project circular for further details.

**Project code:** 25-CP-21-GE-TRC-A  
**Title:** Training Course on Enhancing Utility Energy Performance  
**Project Timing:** 22 September 2025 - 26 September 2025  
**Modality:** Face-to-face  
**Venue(s), Hosting Country:** Chennai, India  
**Implementing Organization(s):** National Productivity Council, India

#### Conditions

<b>Round-trip Economy-class International Travel Fare:</b>	To be met by the APO
<b>Hotel Accommodation:</b>	To be met by the APO/implementing organization
<b>Per Diem Allowance:</b>	To be met by the APO/implementing organization
<b>Arrival Date:</b>	One day prior to project commencement
<b>Departure Date:</b>	One day after project completion
<b>Visa Fee:</b>	To be met by participant
<b>Insurance Coverage:</b>	To be met by participant
<b>Travel Cancellation:</b>	To be met by participant

#### Notes

Dr. Indra Pradana Singawinata  
Secretary-General

**Asian Productivity Organization**

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