



Reference No.: 25-CP-09-GE-TRC-A

11 September 2025

Wan Swanee Lee
Manager
MPC Sabah Regional Office
Malaysia Productivity Corporation
Level 2, Menara MAA
No. 6, Lorong Api-api 1
Kota Kinabalu
Sabah, Malaysia

Letter of Acceptance

I am pleased to notify you that you are accepted to participate in the following APO project. Please refer to the project circular for further details.

Project code: 25-CP-09-GE-TRC-A
Title: Training Course on Development of Productivity Specialists (Advanced)
Project Timing: 6 October 2025 - 17 October 2025
Modality: Face-to-face
Venue(s), Hosting Country: Hanoi, Vietnam
Implementing Organization(s): Commission for Standards, Metrology and Quality, Vietnam

Conditions

Round-trip Economy-class International Travel Fare: To be met by the APO
Hotel Accommodation: To be met by the APO/implementing organization
Per Diem Allowance: To be met by the APO/implementing organization
Arrival Date: One day prior to project commencement
Departure Date: One day after project completion
Visa Fee: To be met by participant
Insurance Coverage: To be met by participant
Travel Cancellation: To be met by participant

Notes

Dr. Indra Pradana Singawinata
Secretary-General

Asian Productivity Organization

1-24-1 Hongo, Bunkyo-ku, Tokyo 113-0033, Japan Tel:(81-3)3830-0411 Fax:(81-3)5840-5322 www.apo-tokyo.org