



Reference No.: 25-CP-08-GE-TRC-A

12 May 2025

Nur Ashaffiah Shahrin
Assistant Manager
GovTech
Malaysia Productivity Corporation
Level 9, Menara Matrade
Jalan Sultan Haji Ahmad Shah
Kuala Lumpur
Malaysia

Letter of Acceptance

I am pleased to notify you that you are accepted to participate in the following APO project. Please refer to the project circular for further details.

Project code: 25-CP-08-GE-TRC-A
Title: Training Course on Development of Productivity Specialists (Basic)
Project Timing: 16 June 2025 - 27 June 2025
Modality: Face-to-face
Venue(s), Hosting Country: Colombo, Sri Lanka
Implementing Organization(s): National Productivity Secretariat, Sri Lanka

Conditions

Round-trip Economy-class International Travel Fare:	To be met by the APO
Hotel Accommodation:	To be met by the APO/implementing organization
Per Diem Allowance:	To be met by the APO/implementing organization
Arrival Date:	One day prior to project commencement
Departure Date:	One day after project completion
Visa Fee:	To be met by participant
Insurance Coverage:	To be met by participant
Travel Cancellation:	To be met by participant

Notes

Dr. Indra Pradana Singawinata
Secretary-General

Asian Productivity Organization

1-24-1 Hongo, Bunkyo-ku, Tokyo 113-0033, Japan Tel:(81-3)3830-0411 Fax:(81-3)5840-5322 www.apo-tokyo.org