



Ref. No.: 25-IN-03-GE-GBM-LC2300317-001

21 April 2025

Datuk Kamaruzzaman Johari
APO Director for Malaysia
Chairman
Malaysia Productivity Corporation
Lorong Produktiviti, Jalan Sultan 46200
Petaling Jaya Selangor

Letter of Acceptance

25-IN-03-GE-GBM

67th Session of the Governing Body

Upon the recommendation of the concerned Director of the Governing Body of the Asian Productivity Organization (APO), I have the pleasure of accepting you to participate in the above project, in accordance with the following conditions:

Duration of the Project:	20–22 May 2025
Venue(s):	Jakarta, Indonesia
Implementing Organization(s):	Directorate of Productivity Development, Ministry of Manpower, Republic of Indonesia
Round Trip Business Class International Travel Fare:	To be met by the APO
Hotel Accommodation:	To be met by the APO for up to 5 days
Per Diem Allowances:	To be met by the APO for up to 4 days
Participating Country Expenses Payable to the APO:	Not applicable
Visa Application:	The letter of acceptance must be presented when applying for a visa
Participant's Arrival Date:	One day before commencement of the project Not applicable
Insurance Coverage and Observance of Regulations:	

Dr. Indra Pradana Singawinata
Secretary-General