



Ref. No.: 24-IP-01-GE-TRC-A-LC2401654-002

06 August 2024

Izzul Ikhwan Bin Ishak  
Manager  
Malaysia Productivity Corporation  
Jalan Sultan, PJS 52  
Petaling Jaya, Selangor, 46200  
Malaysia

## Letter of Acceptance

24-IP-01-GE-TRC-A

Training Course on Good Regulatory Practices

Upon the recommendation of the concerned Director of the Governing Body of the Asian Productivity Organization (APO), I have the pleasure of accepting you to participate in the above project, in accordance with the following conditions:

|   |   |
|---|---|
| Duration of the Project:                            | 23–27 September 2024  |
| Venue(s):   | Manila, Philippines   |
| Implementing Organization(s):                       | Development Academy of the Philippines                              |
| Round Trip Economy Class International Travel Fare: | To be met by the APO  |
| Hotel Accommodation:                                | To be met by the Implementing Organization(s) for up to 6 days      |
| Per Diem Allowances:                                | To be met by the Implementing Organization(s) for up to 6 days      |
| Participating Country Expenses Payable to the APO:  | Not applicable  |
| Visa Application:                                   | The letter of acceptance must be presented when applying for a visa |
| Participant's Arrival Date:                         | One day before commencement of the project                          |
| Insurance Coverage and Observance of Regulations:   | As specified in the Implementation Procedures                       |

Dr. Indra Pradana Singawinata  
Secretary-General