



Ref. No.: 24-SN-03-GE-BCN-C-TR01-LC2401879-001

15 August 2024

Aiman Zakwan Bin Zahari  
Manager  
Modern Management and Technology Section  
Malaysia Productivity Corporation  
Lorong Produktiviti, Jalan Sultan  
Petaling Jaya  
Selangor, 46200  
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## Letter of Acceptance

24-SN-03-GE-BCN-C-TR01

Enhancing Malaysian Manufacturing Productivity  
through Human Capital Development

Upon the recommendation of the concerned Director of the Governing Body of the Asian Productivity Organization (APO), I have the pleasure of accepting you to participate in the above project, in accordance with the following conditions:

Duration of the Project:	2–5 September 2024
Receiving Country/Host Country:	Ankara and Kayseri, Turkiye
Implementing Organization(s):	Ministry of Industry and Technology, Republic of Turkiye
Round Trip Economy Class International Travel Fare:	To be met by the APO
Hotel Accommodation:	To be met by the APO for up to 5 days
Per Diem Allowances:	To be met by the APO for up to 5 days
Participating Country Expenses Payable to the APO:	Not applicable
Visa Application:	The letter of acceptance must be presented when applying for a visa
Participant's Arrival Date:	One day before commencement of the project
Insurance Coverage and Observance of Regulations:	As specified in the Implementation Procedures

Dr. Indra Pradana Singawinata  
Secretary-General