

### Lampiran 1 - Jadual Perancangan Projek

No.	Scope of Work	Month						
		1	2	3	4	5	6	7
1	Submission of DRN							
2	Identify problem statement							
3	Determine desired objective							
4	Identify possible regulatory and non-regulatory options							
5	Conduct impact analysis							
6	RIS Initial Assessment							
7	Public consultation							
8	Conclusion and recommendation							
9	Strategi of implementation							
10	RIS Final Assessment							

## **Lampiran 2 – Perincian Kos**

	Type of Payment	Cost per Unit (RM)*	No. of Unit (man-hour/ pax/pages)	Total Cost (RM)
<b>1. DEVELOPMENT BUDGET (FORE)</b>				
1	Course/ training/ seminar facilitators (instructors, facilitators, moderators and speakers)	1800	20 man-days	36,000
2	Subject Matter Expert/Advisor	400	4hrs x 5 session	8,000
3	Report writers	200	50 pages	10,000
4	Report reviewers	150	150 pages	22,500
5	Full Day Seminar Package/ Meeting Package [Incl. of F&B, WiFi, flip charts, meal voucher (online programme), etc]	180	60 pax x 2 man days	21,600
6	Document Translation	150	200 pages	30,000
	<b>TOTAL DEVELOPMENT BUDGET (FORE)</b>			<b>128,100</b>
<b>2. OPERATIONAL BUDGET</b>				
	EXPENSES FOR MPC OFFICERS/INTERNAL MEETING			
7	Full Day Seminar Package/ Meeting Package [Incl. of F&B, WiFi, flip charts, meal voucher (online programme), etc]	180	30 pax x 4 days	21,600
8	Meeting package [Incl. of F&B, WiFi, flip charts, meal voucher (online programme)]	180	60 pax	10,800
9	Claims (Mileage, meals, toll taxi/grab).	2,000**	2 paxs	4,000
	<b>TOTAL OPERATIONAL BUDGET</b>			<b>36,400</b>

Notes:

1. Estimated max. cost per unit under PCT's guidelines (JPPK)
2. The cost is subject to modification to suit with the program either physical or virtual \*\*for 4 months