



Ref. No.: 24-CL-23-GE-TRC-A-LC2400768-001

18 April 2024

Siti Sakinah Binti Mohd Zaki
Assistant Manager
People Productivity, Talent Development
Malaysia Productivity Corporation (MPC)
Lorong Produktiviti, Jalan Sultan
Petaling Jaya, Selangor, 46200
Malaysia

Letter of Acceptance

24-CL-23-GE-TRC-A

Training Course on Gainsharing in Agribusiness
Enterprises

Upon the recommendation of the concerned Director of the Governing Body of the Asian Productivity Organization (APO), I have the pleasure of accepting you to participate in the above project, in accordance with the following conditions:

Duration of the Project:	20–24 May 2024
Venue(s):	Manila, Philippines
Implementing Organization(s):	Development Academy of the Philippines
Round Trip Economy Class International Travel Fare:	To be met by the APO
Hotel Accommodation:	To be met by the Implementing Organization(s) for up to 6 days
Per Diem Allowances:	To be met by the Implementing Organization(s) for up to 6 days
Participating Country Expenses Payable to the APO:	Not applicable
Visa Application:	The letter of acceptance must be presented when applying for a visa
Participant's Arrival Date:	One day before commencement of the project
Insurance Coverage and Observance of Regulations:	As specified in the Implementation Procedures

Dr. Indra Pradana Singawinata
Secretary-General