



Ref. No.: 24-RC-23-GE-COE-C-PH01-LC2400475-001

26 March 2024

Dr. Noor Aishah Binti Hassan  
Regional Director  
Malaysia Productivity Corporation (MPC)  
14th Floor, Menara Zenith  
Jalan Putra Square 6  
Kuantan, Pahang, 25200  
Malaysia

## Letter of Acceptance

24-RC-23-GE-COE-C-PH01

Workshop on Need Assessment of APO Members in  
Public-sector Productivity

Upon the recommendation of the concerned Director of the Governing Body of the Asian Productivity Organization (APO), I have the pleasure of accepting you to participate in the above project, in accordance with the following conditions:

Duration of the Project:	13–17 May 2024
Receiving Country/Host Country:	Manila, Philippines
Implementing Organization(s):	Development Academy of the Philippines
Round Trip Economy Class International Travel Fare:	To be met by the APO
Hotel Accommodation:	To be met by the APO for up to 6 days
Per Diem Allowances:	To be met by the APO for up to 6 days
Participating Country Expenses Payable to the APO:	Not applicable
Visa Application:	The letter of acceptance must be presented when applying for a visa
Participant's Arrival Date:	One day before commencement of the project
Insurance Coverage and Observance of Regulations:	As specified in the Implementation Procedures

Dr. Indra Pradana Singawinata  
Secretary-General