



Ref. No.: 23-IP-05-GE-TRC-A-LC2301681-001

06 September 2023

Ati Djam Seri Binti Montoi
Senior Manager
Productivity & Competitiveness Development
Malaysia Productivity Corporation
Lorong Produktiviti
Off Jalan Sultan
Petaling Jaya, Selangor, 46200
Malaysia

Letter of Acceptance

23-IP-05-GE-TRC-A

Training Course on Design and Evaluation of Innovation
Policies

Upon the recommendation of the concerned Director of the Governing Body of the Asian Productivity Organization (APO), I have the pleasure of accepting you to participate in the above project, in accordance with the following conditions:

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|---|---|
| Duration of the Project: | 23–27 October 2023 |
| Venue(s): | Manila, Philippines |
| Implementing Organization(s): | Development Academy of the Philippines |
| Round Trip Economy Class International Travel Fare: | To be met by the APO |
| Hotel Accommodation: | To be met by the APO for up to 6 days |
| Per Diem Allowances: | To be met by the APO for up to 6 days |
| Participating Country Expenses Payable to the APO: | Not applicable |
| Visa Application: | The letter of acceptance must be presented when applying for a visa |
| Participant's Arrival Date: | One day before commencement of the project |
| Insurance Coverage and Observance of Regulations: | As specified in the Implementation Procedures |

Dr. Indra Pradana Singawinata
Secretary-General