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7 August 2023

To: NPO Heads

**64th Workshop Meeting of Heads of NPOs  
17–19 October 2023, Ankara, Turkiye**

**Provisional Agenda, Venue and Travel Arrangements**

Dear NPO Heads:

Further to the preparations for the face-to-face 64th Workshop Meeting of Heads of NPOs (WSM) to be held in Ankara, Turkiye, 17–19 October 2023, I am pleased to inform you that the venue for the WSM, the Point Hotel Ankara, has been confirmed following consultation with and advice from the NPO Turkiye as the host of the WSM. Travel Guidelines and Visa Arrangements to Enter Turkiye are also ready for circulation, as well as provisional agenda for the meeting. I would like to kindly request NPO Heads and Advisers to go through this attached information, including the Attendance Form.

The Secretariat will provide updates on other WSM-related information as it becomes available.

Yours sincerely,

A handwritten signature in black ink, appearing to be 'Indra Pradana Singawinata', written over a horizontal line.

Dr. Indra Pradana Singawinata  
Secretary-General

cc: APO Directors, APO Alternate Directors, and Liaison Officers

Attachments:

1. Provisional Agenda
2. Travel Guidelines and Visa Arrangements to Enter Turkiye
3. Attendance Form