

Proposed Timeline

Incorporating Agile regulations in Modern Agri-Biotechnology

No.	Scope of Work	Month			
		1	2	3	4
1	Validation of problem statement (desktop research)				
2	Verification of problem statement via stakeholder engagement				
3	Analysis of issue received				
4	Developing recommendation				
5	Presentation to relevant key stakeholder				

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	Type of Payment	Cost per Unit (RM)*	No. of Unit (man-hour/pax/pages)	Total Cost (RM)
1. DEVELOPMENT BUDGET (FORE)				
	Course/ training/ seminar facilitators (instructors, facilitators, moderators and speakers)	1800	2 man-days	3,600
	Subject Matter Expert/Advisor	400	4 hours x 6 sessions	9,600
	Report writers	200	50 pages	10,000
	Full Day Seminar Package/ Meeting Package [Incl. of F&B, WiFi, flip charts, meal voucher (online programme), etc]	200	30 paxs x 1 man-days	6,000
	Writer for Strategy paper	1000	5 days	5,000
	TOTAL DEVELOPMENT BUDGET (FORE)			34,200
2. OPERATIONAL BUDGET				
	EXPENSES FOR MPC OFFICERS			
	Claims (Mileage, meals, toll taxi/grab).	2,000**	2 paxs	4,000
	TOTAL OPERATIONAL BUDGET			4,000

Notes:

1. Estimated max. cost per unit under PCT's guidelines (JPPK)
2. The cost is subject to modification to suit with the program either physical or virtual **for 4 months