



Ref. No.: 23-IN-09-GE-LOM-LC2300018-002

04 January 2023

Ms. Abigail Subatra Anbalakan
APO Liaison Officer for Malaysia
Corporate Planning Division
Malaysia Productivity Corporation
Lorong Produktiviti, Off Jalan Sultan
Petaling Jaya, Selangor, 46200
Malaysia

Letter of Acceptance

23-IN-09-GE-LOM

APO Liaison Officers' Meeting

Upon the recommendation of the concerned Director of the Governing Body of the Asian Productivity Organization (APO), I have the pleasure of accepting you to participate in the above project, in accordance with the following conditions:

Duration of the Project:	14–16 February 2023
Venue(s):	Tokyo, Japan
Implementing Organization(s):	APO Secretariat
Round Trip Economy Class International Travel Fare:	To be met by the APO
Hotel Accommodation:	To be met by the APO for up to 4 days
Per Diem Allowances:	To be met by the APO for up to 4 days
Participating Country Expenses Payable to the APO:	Not applicable
Visa Application:	The letter of acceptance must be presented when applying for a visa
Participant's Arrival Date:	One day before commencement of the project
Insurance Coverage and Observance of Regulations:	As specified in the Project Notification

Dr. Indra Pradana Singawinata
Secretary-General