



Ref. No.: 23-IN-09-GE-LOM-LC2300018-002

04 January 2023

Ms. Abigail Subatra Anbalakan  
APO Liaison Officer for Malaysia  
Corporate Planning Division  
Malaysia Productivity Corporation  
Lorong Produktiviti, Off Jalan Sultan  
Petaling Jaya, Selangor, 46200  
Malaysia

## Letter of Acceptance

23-IN-09-GE-LOM

APO Liaison Officers' Meeting

Upon the recommendation of the concerned Director of the Governing Body of the Asian Productivity Organization (APO), I have the pleasure of accepting you to participate in the above project, in accordance with the following conditions:

Duration of the Project:	14–16 February 2023
Venue(s):	Tokyo, Japan
Implementing Organization(s):	APO Secretariat
Round Trip Economy Class International Travel Fare:	To be met by the APO
Hotel Accommodation:	To be met by the APO for up to 4 days
Per Diem Allowances:	To be met by the APO for up to 4 days
Participating Country Expenses Payable to the APO:	Not applicable
Visa Application:	The letter of acceptance must be presented when applying for a visa
Participant's Arrival Date:	One day before commencement of the project
Insurance Coverage and Observance of Regulations:	As specified in the Project Notification

Dr. Indra Pradana Singawinata  
Secretary-General